

CIO COUNCIL AGENDA

January 26, 2006

1:00 p.m. – 3:00 p.m.

Judicial Branch Building, First Floor West Conference Room 165

Welcome and Introductions

Larry Murphy

Larry Murphy welcomed attendees to the meeting and to the Judicial Building.

CIO Sub-Committee Updates

Committee Chairs

Communication – Margaret Munson

The committee has not met. If there are any changes to the CIO list, please let Margaret Munson know so the list can be kept current.

Strategic Planning and Architecture – Steve Gast

- The committee has not met recently. The email naming standard needs to be revisited. The committee is looking at the advantages of Service Oriented Architecture. An RFP is in process and may be issued tomorrow. A study group led by Michael Tutty is developing a manual. Training will be offered in the fall for personnel from participating agencies.
- A question was asked about whether anyone knows of or is using a Web service that could link Outlook calendars and publish them on the Web.

Education and Emerging Technologies – Laura Roeder-Grubb

CIO Council members are asked to provide suggestions for education opportunities. SOA may provide an opportunity for training working through this committee. Microsoft is offering a portfolio management video conference. There may be an interest in a LINUX conference. The committee may help with the next Public CIO Summit.

Security and Continuity of Operations – Greg Fay

- Enterprise policies are being translated into Administrative Rules. Wireless, connectivity, enterprise policy will be presented to the TGB in February. Alerts lists are being used for notices. Work is being done to consolidate those lists.
- There was a brief report on the fire at East 2nd. Disaster recovery is key. Agencies are encouraged to make use of the facilities at JFHQ.

JCIO Update

John Gillispie

- JCIOs did not meet last week. They are focusing on SOA.
- They are looking at procurement, including demos and questions and answers for equipment contracts. Standardized purchasing for servers is tabled for now. JCIOs are not recommending standardized purchasing for printers now. ITE is continuing to look at printer purchases.
- Be sure to respond to Steve Mosena's email about planned PC purchases for FY07.
- Work with agency accounting personnel to make sure items are correctly coded so I/3 reports will accurately reflect purchasing. The reports will be summed by category next. Be sure to review the I/3 reports to make sure all expenditures are captured correctly.

Technology Governance Board Update

John Gillispie

- See the Strategic Planning and Architecture report above.
- A notice has been sent to directors regarding the role of the TGB in the RFP process. Formal RFPs must have TGB approval before they are issued. Informal RFPs do not require TGB approval now. A code change is being proposed to allow the TGB to approve a concept paper and to close the meeting to discuss confidential material.
- Procurements should be sent to IT procurements for approval.
- An E-government E-payment report has been made to the legislature.

Information Technology Infrastructure Library

David Lindgren

- Dave Lingren described the Service Desk product ICN has purchased to provide service support under ITIL. The service support elements provide process management structure and best practices for configuration management, problem management, change management, help desk, and software control and distribution. ICN is looking at the service delivery modules with ITE and DOT. The service delivery portion is a couple of years away.

- ITIL training modules are available from ITE training (Bruce Hupke).
- Ron Koontz (ron.koontz@iowa.gov) is the contact person if any CIO Council members are interested in listening to the ITIL implementation discussions via conference call on Fridays.

Purchasing 2007

See JCIO update above.

John Gillispie

Roundtable Discussion

Members

Next Meeting

The next meeting will be February 23, 2006, at 1 pm in the Judicial Building. There will be discussion of the transition to the new software vendor.

Larry Murphy

Adjourn

Meeting adjourned at 3 pm.

CIOs Attending

Last Name	First Name	Agency
Anthony	Dale	DPH
Cook	Dave	IPERS
Erickson	Erwin	Auditor
Gast	Steve	DOT
Gillispie	John	DAS
Grund	Larry	DPS
Jacobs	Richard	IDR
McLaughlin	Timothy	DIA
Munson	Margaret	IUB
Murphy	Larry	Judicial
Naples	JoAnn	DNR
Nicoll	Steve	DVRS
Paeth	Peter	ILEA
Peters	Judy	IWD
Roeder-Grubb	Laura	Human Rights
Tack	Lee	Ed
VandeWall	Kevin	DOC

Others Attending

Last Name	First Name	Agency
Fay	Greg	DAS
Glast	Brian	TSGS
Groner	Phil	ICN
Lingren	Dave	ICN
Tritch	Lorrie	DAS